



SANDFIRE RESOURCES AMERICA

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ROLE DESCRIPTION

Job Title:	Chief Financial Officer (CFO)
Location:	White Sulphur Springs, Montana (USA)
Job Type:	FT
Work Schedule:	M – F 40 hours per week
Term:	Permanent
Reporting:	CEO
Purpose of Role:	To develop, implement and coordinate systems, processes, and monitoring, to ensure the financial wellbeing of the Sandfire Resources America Inc (“Sandfire America”) business and provide commercial support to the Black Butte Copper Project.
Overview:	<p>This position is centred around the Black Butte Copper Project, located 17 miles north of White Sulphur Springs, MT. Operations and development of the Project are owned by Sandfire Resources America, Inc. and are carried out by its wholly owned U.S. subsidiary, Tintina Montana, Inc. (TMI).</p> <p>The Black Butte Copper Project will be a showcase underground copper mine utilizing state-of-the-art technology and best practise management principles to delivery positive returns for shareholders and set a new benchmark in outcomes for all stakeholders.</p> <p>This position is responsible for supporting the leadership team of TMI to deliver a showcase underground mine development at Black Butte and work with the CFO to grow and enhance the Procurement Function for the Black Butte Copper Project.</p>
Job Description:	<p>Oversee and participate in the procurement of materials and services in accordance with customer and project requirements. Ensure consistency and compliance with company’s procurement policies, guidelines and signing authorities.</p> <ul style="list-style-type: none">• Coordinate and oversee the implementation and operation of the financial reporting and accounting systems.• Seek out commercial agreements that provide a financial benefit to the business consistent with the vision and values of the business. Provide input into the development of all commercial contracts including sales agreements.• Liaise and provide financial data to the Sandfire Resources finance team consistent with Sandfire America’s position as a subsidiary for accounting purposes.

- Oversee the roll-out of the Pronto ERO system across the business and maintain the system as an effective tool for management of the business.
- Update and maintain the economic model for the Black Butte Bankable Feasibility Study.
- Provide periodical reporting on financial performance to the Sandfire America Board of Directors.
- Assist the CEO in any fundraising activities through either debt or equity facilities.
- Mentor and develop the accounting team and provide suitable training on the financial reporting accounting systems and commercial procedures, to the Sandfire America team.
- Fulfill the obligations and role of CFO as defined by the TSX Venture XC.

Responsibilities:

Areas of responsibility:

Develop appropriate financial reporting and accounting systems and processes to meet the requirements of a Public Company listed on the TSX Venture exchange. As a minimum the systems shall address:

- Periodic and Annual financial filing development
- Internal governance controls
- Budgeting
- Capital approval and tracking
- Asset register
- Internal cost reporting
- Taxation approach
- Purchasing processes
- Accounts payable
- Banking
- Risk management
- Software recommendations
- Insurance oversight
- Cash flow forecasting
- Long Term Incentive oversight
- Employee stock options exercise process
- Annual ESTMA filings
- External Audit oversight and management

Qualifications & Requirements:

The successful applicant will meet the minimum requirements which include:

- Passing a company required pre-employment drug and alcohol screening and background check.
- Agree to signing the Employee Handbook.
- Have a valid state issued driver's license and be insurable to operate company vehicles.

Additional requirements for this role:

- Bachelor's or Master's Degree in a finance related field capable of qualifying for chartered status.
- Chartered status will be highly regarded.
- Minimum of 10 years working in a finance/accounting role either prior to or post studies.
- Experience in producing financial reports for a Public Company is essential.

- Experience with contract preparation, tendering and oversight would be valuable.
- Experience with an Enterprise Resource Planning (ERP) software system is essential, and Pronto reporting software would be useful.
- Previous mining industry experience would be useful but is not essential.
- Very good communicator verbally and in writing.
- Demonstrable delivery of financial reporting and accounting outcomes.
- Willingness to work with the operations team to develop fit-for-purpose processes.

**Company
Property**

For this position, the company will assign and issue the following:

- Laptop computer
- Cell phone
- Office keys